2027 OSHC Online Enrolment Process

Dear families,

Later this afternoon, I'll be sending out the 2027 online enrolment form via the Spike app.

The link to the online enrolment form is also attached with this message and can also be found on the school website.

Please read the information below to complete the 2027 OSHC enrolment process:

1. Complete and submit the 2027 online enrolment form.
2. Complete and submit either a Direct Debit Authority form or a Credit Card Authority form and email it to OSHC – **ONLY** if you have **not** already done this in 2026. In 2027 ALL invoices will be paid by automatic payments.
3. If your child has a **disability**, e.g. Autism or ADHD: email a copy of the diagnostic report – only if you have **not** already done this.
4. If your child has a **medical condition** – e.g. asthma or allergy – or requires medication for another reason:
    - Provide an in-date Health Care Plan/Medical Management Plan from your child's doctor – only if you **haven't** recently provided this to OSHC. You will also need to meet with an OSHC admin. staff to complete a Health Support Agreement and a Safety and Risk Management Plan.
    - Provide medication for your child that is to be kept at the OSHC service. ** Medication must be in its original container, in date and labelled with a pharmacy label that includes the name of the child, the dose to be given and the time(s) to administer it.

Forms need to be submitted to belair.oshc537@schools.sa.edu.au

**The December/January Vacation Care program will be sent out in Week 6. Please note that the online enrolment process for 2027 will need to be completed before bookings for the January Vacation Care weeks can be accepted.

Sincerely,

Melissa Clark

Director Belair Primary School OSHC

Phone: 8278 7609