



# BELAIR PRIMARY SCHOOL

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## Bushfire Procedures Non Catastrophic Days Parent Information 2018-2019

### **Total Fire Ban Day – School Level 1 Alert**

During the fire season the CFS issues the Fire Danger Ratings by 5 pm daily for the following day. These ratings are determined in conjunction with Bureau of Meteorology and broadcast on radio, Television and the CFS website [www.cfs.sa.gov.au](http://www.cfs.sa.gov.au)

Parents are asked to monitor these days and be alert for the possibility of collecting their children from school prior to the end of the day in the event of sufficient notice of a local bushfire.

#### **School Level 1 procedures:**

- “Total Fire Ban Day” displayed on electronic Belair Primary School sign on Main Road.
- Staff and students will be notified via the P.A. system of Level 1 Alert.
- Access gates will be unlocked.
- Administration staff will monitor media sources for bushfire warnings and updates.
- Planned excursion will be reviewed.
- Teachers to display “Total Fire Ban Day” signage in a prominent position in the classroom.
- Teachers will discuss Bushfire Procedures (level 2 & 3 Alert) with students.
- Students can be collected from the classroom but must be signed out at the Front Office.

### **Potential threat to safety in local district - School level 2 Alert**

This alert is declared in response to a Bushfire Information Message issued by the Emergency Services and/or the Department for Education Emergency Team. It may also be declared by the Principal or delegate when there is smoke in the air that impacts on outside activities.

#### **School Level 2 procedures:**

- Staff and students will be notified via the P.A. system of Level 2 Alert.
- Planned excursions will be cancelled.
- Prepare to move students to the Gym at a minute's notice.
- All students to return to classroom and remain indoors at all times.
- Students are to use inside toilets.
- Support staff proceed to Gym to assist with emergency setup.
- Students can be collected from the classroom but must be signed out at the Front Office.
- Students will not be dismissed at home time. Parent/Authorised person must collect students from school.

## **A fire is in the immediate vicinity - School level 3 Alert**

**BUSHFIRE WARNING MESSAGE** is issued by the Emergency Services and/or the Department for Education Emergency Team to advise that a bushfire in the district presents a direct threat to the school and requires an immediate response from the public to ensure their safety and survival.

### **School Level 3 procedures:**

- Staff and students will be notified via the P.A. system of Level 3 Alert.
- Students and staff move to the Gym.
- All persons on the school site are to follow the schools Level 3 procedures.
- No person will leave the Gym until the immediate area has been deemed safe.

### **Once the front has passed**

- Students will remain in the Gym or other suitable location and await collection by Parents/Authorised persons. As this is a very unpredictable scenario the safety and wellbeing of the students will be the priority we would ask that everyone remain patient and await instruction from the Principal or delegates who will direct and control this process.
- Post emergency procedures to be completed by Emergency Response Team.

**A copy of the school's full procedures is available on the school website.**

**Visit the CFS website [www.cfs.sa.gov.au](http://www.cfs.sa.gov.au) for more information on how to prepare for the bushfire season.**