



BELAIR PRIMARY SCHOOL OUT OF SCHOOL HOURS CARE

Main Road,
BELAIR 5052 S.A.
Phone: 8370 3733
FAX: 8370 2651
Web: www.belairps.sa.edu.au
Email: barb.humble712@schools.sa.edu.au



Government of South Australia
Department for Education

Student Behaviour Guidance Policy

Policy Statement

The Belair Primary School OSHC service is committed to meeting the needs of children in care in a way that fosters a positive and nurturing environment. The safety of all educators and children are a priority. Children and educators are to be treated respectfully. With the service environment, educators and children work collaboratively to define consequences for the actions of children who do not respect or consider the safety of others. The service has clear steps for unacceptable behaviour, which are compatible with the school policies and procedures.

We believe that to effectively guide children's behaviour we need to:

- Ensure children are continually guided positively and encouraged towards acceptable and inclusive behaviour in order to maintain their self-esteem, dignity and personal integrity
- Guide children to recognise personal responsibility and self-discipline
- Acknowledge that children can learn from their mistakes
- Be fair and consistent
- When guiding children's behaviour, place focus on the behaviour and not the child
- Recognise that a child's behaviour is affected by a multitude of factors, including age, physical environment, time of day, staff and other children's actions, family experiences and cultural backgrounds
- Work together with families and teachers to build positive relationships
- Seek input from families and children when reviewing behaviour management policy, to encourage ownership and acceptance

The behaviour expectations are as follows:

- We respect and care for ourselves, other people and people and property
- We work and play safely and cooperatively
- We follow directions of all educators
- We stay inside the supervised boundaries

The following steps are introduced when the rules are not being followed:

- The child is reminded of the rule or expectation
- A short time away from the area of play, or logical consequence, such as removal from, for example, the sandpit is imposed
- Additional time out of play is imposed, with associated consequences, such as loss of some privilege or a written apology
- Repeated inappropriate behaviour will result in consultation with families. At this time, the child, parent/guardian and director may negotiate and formulate a behavioural plan
- If parental consultation and behavioural plan does not improve behaviour, the issue will be directed to the school's principal and may result in Internal Suspension
- If all of the above steps prove unsuccessful, the child may be asked to leave the program

Implementation

Consequences of in appropriate behaviour are:

Internal suspension:

- Reminders:-
Children are given 2 verbal reminders of their inappropriate behaviour
- Time away:-
A Child will be asked to move to another area where appropriate and of their choice's to spend some time thinking and depending on the behaviour fill in a 'Thinking Sheet' a on their actions consequences of continued inappropriate behaviour.
- Red Letter:-
if children's inappropriate behaviour continues, the child's family will be notified via a phone call and 'Red Letter'

Consequences of child leaving the school grounds.

- This would be an extreme circumstance where a staff member looking after a child and the child runs/leaves the school grounds
- When a child leaves the school grounds, staff will not go after them (occupational health and safety for staff and child).
- The staff will follow to as far as the school boundary while contacting the Director/Nominated Supervisor
- The staff member will be noticing what the child is wearing, in what direction and vicinity the child is going to report back to the Director/Nominated Supervisor
- Director/Nominated Supervisor will contact the police relaying the name, age, description of the child and in what direction and vicinity they were going
- Director/Nominated Supervisor will then contact the child's parents to report that their child has left the school grounds and that the police have been notified
- Director/Nominated Supervisor will report to the Principal then do a 'Notification of Serious Incident'
- The staff member reporting the child leaving the school ground will document all that they witnessed. Director/Nominated Supervisor will also then make contact with the parent to discuss External Exclusion

External Exclusion:-

Parents/Caregiver will be contacted and asked to collect their child as soon as possible. If parent is not available the parent will need to contact someone else to take the child home. The child may then be excluded for a nominated period of time. A re-entry meeting will be held between the Director/ Nominated Supervisor/Principal, child and families, and other appropriate person to negotiate the conditions of the child's re-entry to the Service.

Exclusion:-

In the event of ongoing inappropriate behaviour the child will not be permitted to return to the service. The response to inappropriate behaviour depends on the frequency and severity of the behaviour. Staff will discuss the child's behaviour with families at every stage of the behaviour management process.

It is understood that the Director/ Nominated Supervisor has the authority to use personal discretion in managing any incident of inappropriate behaviour.

Parents/Caregivers must sign the Enrolment Form section that indicates they have viewed and support Student Code of Conduct.



BELAIR PRIMARY SCHOOL OUT OF SCHOOL HOURS CARE

Main Road,

BELAIR 5052 S.A.

Phone: 8370 3733

FAX: 8370 2651

Web: www.belairschools.sa.edu.au

Email: barb.humble712@schools.sa.edu.au



Government of South Australia

Department for Education

Student Code of Conduct

The purpose of the Student Code of Conduct:

- Safety and security of the children and staff.
- Respect for the rights and feelings of the children and staff.
- Facilitating the smooth running of the Programme.
- Promote self-management on behalf of the child.

Examples of inappropriate behaviour are:

Swearing, spitting, aggressive behaviour, teasing or 'put-downs' towards other children and staff.

Damaging property, equipment and taking items not belonging to them, and non-compliance with staff instruction. Leaving the OSHC/Gym/Hall or any area being supervised by staff.

Implementation

Consequences of in appropriate behaviour are:

Internal suspension:

1. Reminders:-
Children are given 2 verbal reminders of their inappropriate behaviour.
2. Time away:-
A Child will be asked to move to another area where appropriate and of their choice's to spend some time thinking and depending on the behaviour fill in a 'Thinking Sheet' a on their actions consequences of continued inappropriate behaviour.
3. Red Letter:-
if children's inappropriate behaviour continues, the child's family will be notified via a phone call and 'Red Letter'.

Consequences of child leaving the school grounds.

This would be an extreme circumstance where a staff member looking after a child and the child runs/leaves the school grounds. When a child leaves the school grounds, staff will not go after them (occupational health and safety for staff and child). The staff will follow to as far as the school boundary while contacting the Director/Nominated Supervisor. The staff member will be noticing what the child is wearing, in what direction and vicinity the child is going to report back to the Director/Nominated Supervisor.

Director/Nominated Supervisor will contact the police relaying the name, age, description of the child and in what direction and vicinity they were going.

Director/Nominated Supervisor will then contact the child's parents to report that their child has left the school grounds and that the police have been notified.

Director/Nominated Supervisor will report to the Principal then do a 'Notification of Serious Incident'.

The staff member reporting the child leaving the school ground will document all that they witnessed.

Director/Nominated Supervisor will also then make contact with the parent to discuss External Exclusion.

External Exclusion:-

Parents/Caregiver will be contacted and asked to collect their child as soon as possible. If parent is not available the parent will need to contact someone else to take the child home. The child may then be excluded for a nominated period of time. A re-entry meeting will be held between the Director/ Nominated Supervisor/Principal, child and families, and other appropriate person to negotiate the conditions of the child's re-entry to the Service.

Exclusion:-

In the event of ongoing inappropriate behaviour the child will not be permitted to return to the service. The response to inappropriate behaviour depends on the frequency and severity of the behaviour. Staff will discuss the child's behaviour with families at every stage of the behaviour management process.

It is understood that the Director/ Nominated Supervisor has the authority to use personal discretion in managing any incident of inappropriate behaviour.

Parents/Caregivers must sign the Enrolment Form section that indicates they have viewed and support Student Code of Conduct.

Updated 2018