



BELAIR PRIMARY SCHOOL

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Government of South Australia
Department for Education and
Child Development

BELAIR PRIMARY SCHOOL **AFTER-SCHOOL SPORT.**

INFORMATION HANDBOOK FOR COACHES

2013 update.

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AFTER SCHOOL SPORT AT BELAIR PRIMARY SCHOOL.

After School Sport is an integral part of the life of Belair Schools.

The importance of sport for the physical and emotional development of young children is well recognised. An extensive range of opportunities is available to Belair students across a variety of sports.

Many of our students participate in after school sports and a large number of volunteer helpers assist and support teams in a host of ways.

We aim to cater equally for girls and boys to ensure that sporting opportunities are available to all children, to allow the development of skills and to provide enjoyment for all who take part.

This booklet has been prepared to help families support students to take up opportunities to participate in an after school sport at Belair.

We hope you will really enjoy your role in being a part of our school sporting programme and look forward to the many opportunities that arise where we can work together.

**Leadership Team
Belair Primary School**

TO THE COACH.

The Belair Schools Governing Council Sports Subcommittee welcomes you as coach/manager of a school sports team. We hope that your enclosed coach's pack will offer you some support and guidance in your task.

We are confident that as a result of your input you will gain much satisfaction from your players, particularly from knowing the opportunities you are providing for them to take part in their chosen sports.

Equipment and any coaching requirements are funded by your own club which, in turn, can make its needs known to the Governing Council through the Sports Subcommittee.

From time to time you may need to communicate with your players during the school day. This can be done through the front office.

The school newsletter can be a source of publicity and recognition for your team. The newsletter requires brief articles only, and the school policy is to provide encouragement for all players, not just the best or the main scorers. To help in drafting match reports which can be published in the newsletter a few blank report forms are provided in this package for your use. All clubs and coaches are encouraged to publicise their results in the newsletter. Sports results can be emailed to the school at belair.ps415@schools.sa.edu.au

Please print SPORTS RESULTS in the subject heading.

In the enclosed information is a copy of the codes of behaviour for players, coaches, parents and spectators. The codes emphasise the reason for providing after school sport; to give all children a chance to take part in sports, to learn new skills and to enjoy themselves.

Belair Primary School has a Code of Behaviour to guide coaches in dealing with questions of inappropriate behaviour. Please refer to this which is included in this handbook. The principal/deputy of the school and your club coordinator are also available for advice and support when and where necessary.

Also in this pack is information on other policies. A copy of the National Junior Sports Policy is not enclosed but it can be found at www.decs.sa.edu.au/schoolsport/pages/home

There are certain facilities used for sport throughout the school which require booking as they are used by various codes. To ensure that you have the facility you require you need to book it through the office. They are the hall, the oval (especially during winter when there is a great demand for training between football and soccer), the gym and the netball courts. OSHC has priority on the hall when the enrolments are over entitlement for their classroom.

We hope this letter and package of information give you some help in planning your season as a school sports team coach. There is a great deal of support available through your own club and through the Sports Subcommittee. The school acknowledges your commitment and is most appreciative of the time and effort you are contributing to the very busy and complex sporting community at Belair Schools.

Thank you for becoming involved and have a successful season as coach.

Sports Subcommittee
Belair Primary School Governing Council

COMMUNICATION

- Communication between players, parents, coaches and the school staff is most important. Coaches volunteer their time and effort. It is expected that the behaviour of players is appropriate and that parents encourage and model respect for the coach. School rules apply to users of the grounds and facilities out of school hours.
- Coaches may find it quite beneficial to explain to players and parents at the beginning of the season what the school's principles of after school sport are and your expectations around participation and behaviour
- Parents wishing to know information about school sport in general may contact the school office. For particular sports, the contacts provided in this booklet would be the best sources of information.
- Coaches will seek to contact parents if there is a change of time or cancellation of training or matches. When a situation is urgent, messages maybe relayed through the school office which is open until 4pm.
- A file for each team is in the front office. This file contains the names of players and their coach as well as the season's fixtures and rosters etc. The school needs to be kept informed of any changes so it can assist parents with queries.
- When unexpected problems arise, such as parents not arriving to collect children after practice, coaches will wait with the child or contact the child's emergency number.

NEWSLETTER

The school newsletter (published every second Thursday of the term, starting in week one) is prepared prior to being emailed. Sports notices of a general nature can be placed in the newsletter as a way of communicating to all club members. Readers are keen to hear about the major activities of the clubs. Look there for important dates which affect your sport.

ASSEMBLIES

Important reminders and information are often brought directly to students at assemblies.

COACHES

Coaches are required to have completed the minimum standard required at the earliest opportunity or be registered, and currently employed, teachers.

There is a budgeted sports allowance to support training of coaches. Coaches can apply for reimbursement.

TEAM

Students from other schools may be invited to join the team in a particular age grouping, where lack of numbers would otherwise prevent students from being able to play in competition. Our policy is to ensure however that Belair students are not disadvantaged in their participation through the involvement of students from other schools.

CODES OF BEHAVIOUR

The Codes of Behaviour which are reproduced below are those officially endorsed for all sports teams representing Belair Primary School. They define the way in which sport is to be enjoyed by the students and adult helpers in all sporting activities. They reflect the schools' values of Respect, Responsibility, Creativity and Achievement.

We ask that all sporting groups ensure their behaviour is guided by these codes.

PLAYERS:

- Be a good sport.
- Play for enjoyment.
- Work hard for your team as well as yourself.
- Treat all team mates and opponents as you enjoy being treated yourself.
- Play by the rules.
- Co-operate with team and game officials.
- Control your behaviour on and off the field.
- Learn to value honest effort, skilled performance and improvement.

COACHES:

- Be a positive role model for your players.
- Create positive communication with players and parents.
- Encourage and create opportunities.
- Teach a wide range of team skills.
- Ensure that the sport is appropriate for the age group and the skill development level of the players involved.
- Teach your players to be respectful towards officials and opponents.
- Give all team members a chance to participate in training and in games.
- Remove from the field of play any of your players whose behaviour is not acceptable.
- Keep your own knowledge of coaching and of the developments of the game up to date.

PARENTS:

- Encourage participation by your children.
- Provide a model of good sporting spirit for your child.
- Be courteous in your communication with players, team officials, game officials and sport administrators.
- Encourage honest effort, skilled performance and team loyalty.
- Make any new parents feel welcome on all occasions.
- Do not interfere with the conduct of any events.

SPECTATORS:

- Demonstrate appropriate social behaviour.
- Remember that children play for enjoyment. Don't let your behaviour detract from their enjoyment.
- Let game officials conduct events without interference.
- Support skilled performances and team play with generous applause.
- Demonstrate respect for opposing players and their supporters.

In the event of the code of conduct being breached by players the following consequences may be applied:

- For minor incidents, the coach has the authority to remove players from the field/court
- For serious incidents the coach will remove the player from the field and at their earliest convenience refer the matter to the principal/deputy who will decide what action will be taken. The principal/deputy has the authority, if required, to suspend players from participation.

Ref: *Australian Sports Council Codes of Behaviour.*

South Australian Primary Schools Amateur Sports Association (SAPSASA).

Belair Primary School Grievance Resolution Policy.

MANAGEMENT OF STUDENT BEHAVIOUR

School rules apply during all school activity, and this includes participation in after school sports, both at practice and during matches. Coaches need to uphold these rules and ensure that all members of the team take on their responsibility. In the case where either a student is not choosing appropriate behaviour or the coach is not attending to that inappropriate behaviour then the matter needs to be brought to the attention of the sport's relevant Coordinator, who in turn will raise the matter with the principal/deputy.

GRIEVANCES

Any major grievances of parents should be made in writing and addressed to the Principal or Deputy Principal. A copy should also be forwarded to the Coordinator of the relevant club. Minor grievances should be directed to the relevant team coach or team manager then to the principal/deputy if the matter is not resolved.

The school's Grievance Resolution Policy is made available to all coaches.

THE SPORTS SUB-COMMITTEE OF GOVERNING COUNCIL

The Governing Council is the major decision making body of the school community. It exercises an oversight over all of the activities of the sports clubs through the Sports Subcommittee.

The Sports Subcommittee is comprised of a representative from each affiliated sports club, a principal/deputy and a representative from the Governing Council. The committee meets each term and reports its activities to the Governing Council.

The aim of the Sports subcommittee is to foster the enjoyment of sport for all students at Belair Schools. By coordinating the activities of each sport, mutual support for all sports is provided.

The Sports Subcommittee:

- Presents the issues and recommendations of sports groups to Council.
- Coordinates the implementation of policies, eg. the hot/wet weather policy and the approved medical and player registration forms.
- Discusses issues of mutual concern to all clubs.

INCLEMENT WEATHER

The conduct of sports practices will be within the guidelines of school policy covering inclement weather. The aim of coaches will be to protect the health and safety of the children at all times.

Hats must be worn in Terms 1 and 4. Sunscreen will be actively encouraged during the summer sport seasons. Excessive activity in very hot weather will be avoided.

Practices will not be held during extremes of the weather conditions – parents will be notified at the earliest possible opportunity.

If rain falls during practice the outdoor activities will be curtailed and the children will be taken to a sheltered location under the supervision of their coach.

Practices may be cancelled the previous day if all children are able to be notified.

Coaches will avoid cancelling practices unless they have been able to contact all parents. Where a practice is cancelled at short notice and parents have not been contacted, coaches will be responsible for supervising the players until either they have been collected or they can be dismissed in their prearranged routines eg. walk home, go to OSHC etc.

Parents are encouraged to monitor the weather conditions and have their children collected early if conditions necessitate.

Parents are encouraged to register their students for Outside School Hours Care in case situations arise where your personal supervision is not available at the designated time.

AFTER HOURS SCHOOL SPORT EMERGENCY CONTACTS

Principal: Susan Copeland 0403603328
Deputy Principal: Leanne Twigden 0422005060